

TO: Joyce M. Grossnickle, Administrative Officer

FROM: Christal Henson, Director, Office for Children and Families

DATE: June 10, 2009

Subject: FY 2010 Budget/Functional Application for FY 2010 Community Partnership Agreement Award

Presenter (Name & Title): Christal Henson, Director - Office for Children and Families

Requested Date: June 25, 2009

Phone: ext. 13536

Type of Briefing: (Click box to select)



Administrative Business



Worksession



BOCC/BOE Mtg.



County/Municipal Mtg.



JUN 19 2009

Public Hearing

Board Action Desired:



Decision



Guidance



Information



County Manager's Office
PowerPoint Presentation

Staff Coordination: This topic has been thoroughly coordinated with the following Division/Department Directors, and they will have representatives at the presentation. (click to place a check mark in the appropriate box).

	Staff	Initials	Date	Comments
<input checked="" type="checkbox"/>	County Attorney	WLL	6/10/09	
<input checked="" type="checkbox"/>	County Manager	PAH	6/19/09	
<input checked="" type="checkbox"/>	Finance Director	JEK	6/11/09	
<input checked="" type="checkbox"/>	Budget Officer	myr	6/11/09	
<input type="checkbox"/>	Fire & Rescue Services Dir.			
<input type="checkbox"/>	Management Services Director			

	Staff	Initials	Date	Comments
<input type="checkbox"/>	Permitting & Development Review Director			
<input type="checkbox"/>	Planning Director			
<input type="checkbox"/>	Public Works Director			
<input type="checkbox"/>	Utilities and Solid Waste Management Director			
<input type="checkbox"/>	Elected Officials			
<input type="checkbox"/>	Independent Agencies			
<input checked="" type="checkbox"/>	Other CITIZENS SERVICES Grants Accountant	WLL	6/11/09	

Attachments:



Yes



No

PLEASE NOTE: The original and 10 copies of all attachments (including the coordination sheet) are required for the Board of County Commissioners' meetings, which includes the Joint BOCC/BOE Meeting and the County/Municipal Meeting.

If you are scheduled for a **Closed Session**, then you only need to submit the original and nine (9) copies of the back-up material. Back-up materials are due to the Administrative Officer ONE WEEK IN ADVANCE of the meeting. If materials are not received in a timely manner, you will be asked to reschedule your item.



CITIZENS SERVICES DIVISION FREDERICK COUNTY, MARYLAND

Office for Children and Families

520 North Market Street • Frederick, Maryland 21701
301-600-3533 • FAX: 301-600-3400 • TTY: Use Maryland Relay
www.co.frederick.md.us/ocf

COMMISSIONERS

Jan H. Gardner
President

David P. Gray
Vice President

Kai J. Hagen

Charles A. Jenkins

John L. Thompson, Jr.

COUNTY MANAGER

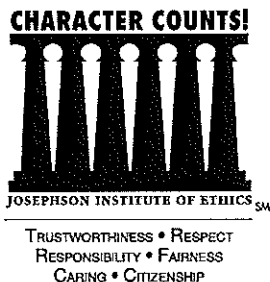
Ronald A. Hart

CITIZENS SERVICES DIVISION

Margaret Nusbaum,
Director

OFFICE FOR CHILDREN AND FAMILIES

Christal Henson,
Director



CHARACTER COUNTS! and the Six
Pillars of Character are service
marks of the CHARACTER
COUNTS! Coalition, a project of the
Josephson Institute of Ethics.
www.charactercounts.org

TO: Board of County Commissioners (BOCC)
FROM: Christal Henson, Director, Office for Children and Families
DATE: June 16, 2009
SUBJECT: FY 2010 Budget/Functional Application for FY 2010 Community Partnership Agreement (CPA) award for the Governor's Office for Children (GOC).

ISSUE: Should the BOCC approve the budget stated on the FY 2010 template, which includes State and County reductions in funding, and serves as the GOC application?

BACKGROUND: In Fiscal Year 2008, the Frederick County Office for Children and Families (OCF) was awarded funds through the Community Partnership Agreement (CPA) for the years FY 2008 - FY 2010 by the Governor's Office for Children (GOC). Each year of this agreement, GOC requires OCF to prepare a budget for the new fiscal year for entry into the CPA budget template.

This budget/functional application for the CPA award has changed significantly from the previous year. Both GOC and county funding have been reduced.

GOC program funding reductions for FY10 include MultiSystemic Therapy, Community Services Initiative (CSI), and Rehab Option. GOC funded Gang Resistance Education and Training (G.R.E.A.T) has been eliminated. GOC has also reduced administrative funds for the Local Coordinating Council Administration and the Office for Children and Families (OCF) Administration.

It is OCF's intention to obtain approval from the Governor's Office for Children to apply Earned Reinvestment funds to maintain level funding for MultiSystemic Therapy.

Non-GOC funded projects are also shown on these budget forms. The elimination of the Frederick County funded Language Links program is reflected in the Non-GOC funded section.

STAFF RECOMMENDATION: OCF recommends that the BOCC approve the functional application for the FY 2010 continuance of the 2008-2010 Community Partnership Agreement award through the submission of a budget and that the BOCC also approve the associated budget transfer(s) upon receipt of the FY 2010 award document.

FUNDING INFORMATION:

Budget Implication: No ____ Yes X (If yes, provide the necessary information as outlined below)

Name of Account: Community Services Initiative (CSI)
Rehab Option
G.R.E.A.T.

Account Number(s): 22-7601-G45280-53528 CSI
22-7601-G45410-53528 Rehab Option
22-7601-G45380-53528 G.R.E.A.T.

Amount of Funding Request: - \$155,315 (CSI)
- \$116,916 (Rehab Option)
- \$ 17,500 (G.R.E.A.T.)

GRANT SUMMARY FORM

Revised 6/09

Instructions: Please complete the front and back of this form and attach to Staff Coordination Sign-off Sheet with grant application and route through the Accounting Office/Grants Accountant for signoff at least 2 weeks prior to presentation to BOCC or Consent Committee.

Project Title: FY 2010 Community Partnership Agreement

Grantor: MD State Governor's Office for Children

County Project Administrator & Dept: Office for Children and Families

Project Period: 7/1/2009-6/30/2010 Renewable: Yes If yes, # years 1 years

Application Deadline: ASAP

Source of Funds

Grant Award/ Application Amount	Direct Federal	Federal Pass Thru	State	Other Funds
FY2010			902316	

County Match	Source of County Match (if any)
FY2010 242244	Approved FY10 County Budget

Does the grant require adding a new position(s)?

Yes or No

No

If so, is it your desire to fund the position beyond the grant period?

Yes or No

If so, how do you intend to fund beyond grant period?

Grant Purpose/Project Description:

The Community Partnership Agreement is the multi-year contract between the Local Management Boards (LMB) and the Maryland State Governor's Office for Children which funds human service initiatives that benefit children, youth and families. These initiative are unique to each locality and are identified by each LMB through their needs assessment and strategic planning processes.

Is Indirect Cost Recovery Allowed per the grant guidelines?

Yes or No

Yes

If yes, what percentage or dollar amount is allowed?

specified in continuation of previous years

Is Indirect Cost Recovery requested in grant application?

Yes or No

Amount of indirect cost recovery requested in application?

\$1,610

If grant is awarded, do you plan to subaward grant funds?

Yes or No

Yes

If yes, to whom? Way Station, MHA, other recipients are to be determined (bid process underway).

Continue to page 2

To be completed by Grants Office

County Match \$ 242,244

Indirect Costs \$ (If applicable)

Total County Contribution \$ 242,244

Comments:

Accounting Office
Grants Accountant Review
Initials: MLT

GRANT SUMMARY FORM

Revised 6/09

Instructions: Please complete the front and back of this form and attach to Staff Coordination Sign-off Sheet with grant application and route through the Accounting Office/Grants Accountant for signoff at least 2 weeks prior to presentation to BOCC or Consent Committee.

Source of Funds

Grant Award/ Application Amount	Direct Federal	Federal Pass Thru	State	Other Funds
FY2010			902316	
Prior Year (1)			1499818	
Prior Year (2)			1556279	

County Match

FY2010	242244
Prior Year (1)	249642
Prior Year (2)	241304

Additional information regarding prior year grant award & County match

APPENDIX A - Fiscal Year 2010

A. GENERAL INFORMATION									
Local Management Board: Frederick County Office for Children and Families									
Street Address: 520 N. Market Street, 2nd floor									
City: Frederick	State: Maryland	Zip: 21701							
Contact Person: Christal Henson	Phone: (301) 600-3534	Fax: (301) 600-3400							
Federal Employer ID: 52-6000943									
B. TYPE OF MODIFICATION									
New <input type="checkbox"/>	Renewal <input checked="" type="checkbox"/>	Modification <input type="checkbox"/>	Supplemental <input type="checkbox"/>						
Reduction <input type="checkbox"/>									
C. AFFIRMATION									
<p>The Local Management Board indicated above agrees to the terms and conditions set forth in Section D of this Appendix, for those items containing an X in the box appearing prior to the term/condition. The Local Management Board indicated above also affirms that the information conveyed in Section E of this Appendix is true and accurate to the best of their knowledge.</p> <table style="width: 100%; border: none;"><tr><td style="width: 50%; border-bottom: 1px solid black; padding-bottom: 5px;">Local Management Board Chair</td><td style="width: 50%; border-bottom: 1px solid black; padding-bottom: 5px;">Date</td></tr><tr><td style="border-bottom: 1px solid black; padding-bottom: 5px;">Local Management Board Director</td><td style="border-bottom: 1px solid black; padding-bottom: 5px;">Date</td></tr><tr><td style="border-bottom: 1px solid black; padding-bottom: 5px;">State Official</td><td style="border-bottom: 1px solid black; padding-bottom: 5px;">Date</td></tr></table>				Local Management Board Chair	Date	Local Management Board Director	Date	State Official	Date
Local Management Board Chair	Date								
Local Management Board Director	Date								
State Official	Date								
D. TERMS and CONDITIONS (for Children's Cabinet use only)									
<div style="display: flex; align-items: center;"><div style="border: 1px solid black; padding: 2px 5px; margin-right: 10px;"><input checked="" type="checkbox"/></div><div>No additional terms and conditions at this time.</div></div>									
E. RESULTS									
<div style="display: flex; align-items: center;"><div style="border: 1px solid black; padding: 2px 5px; margin-right: 10px;"><input checked="" type="checkbox"/></div><div>Attached Pages ____ (Enter Number of Pages)</div></div> <div style="display: flex; align-items: center; margin-top: 10px;"><div style="border: 1px solid black; padding: 2px 5px; margin-right: 10px;"><input type="checkbox"/></div><div>No changes at this time.</div></div>									

APPENDIX B - Fiscal Year 2010

A. GENERAL INFORMATION

Local Management Board: Frederick County Office for Children and Families				
Street Address: 520 N. Market Street, 2nd floor				
City: Frederick	State: Maryland		Zip: 21701	
Contact Person: Christal Henson	Phone: (301) 600-3534		Fax: (301) 600-3400	
Federal Employer ID: 52-6000943				

B. TYPE OF FUNDING

New ☐ Renewal ☒ Modification ☐ Supplemental ☐ Reduction ☐

C. DETAIL OF CHILDREN'S CABINET AWARD

STATE FUNDS:	\$	902,316
FEDERAL FUNDS:		

CFDA §

	\$	<u>0</u>
TOTAL CHILDREN'S CABINET AWARD	\$	902,316

D. AFFIRMATION

The Local Management Board indicated above affirms that the information and estimates conveyed in this appendix (with the exception of the SECTION C above) are true and accurate to the best of their knowledge. The Children's Cabinet affirms that the information and estimates conveyed above in SECTION C is true and accurate to the best of their knowledge.

Local Management Board Chair

Date _____

Local Management Board Director

Date _____

State Official

Date

LMB: Frederick County Office for Children and Families

Community & Environment
form GOC 200 (5/09)

LMB, Frederick County Office for Children and Families

form GOC 200a (5/09)

SCHEDULE OF NON-COMMUNITY PARTNERSHIP AGREEMENT PROGRAMS
For Fiscal Year 2010

LMB: Frederick County Office for Children and Families

Program Title		Non-Community Partnership Agreement		
		Designated/ Restricted	Unrestricted	Total
1	Health-E Kids Dental	\$19,140		\$19,140
2	Health-E Kids Mental	19,419		19,419
3	Health-E Kids Pre-Natal	19,419		19,419
4	Children's Mobile Crisis	90,000		90,000
5	Healthy Families - Home Visiting	339,456		339,456
6	Family Preservation	471,559		471,559
7				0
8				0
9				0
10				0
11				0
12				0
13				0
14				0
15				0
16				0
17				0
18				0
19				0
20				0
21				0
22				0
23				0
24				0
25				0
26				0
27				0
28				0
29				0
30				0
Total Non-Community Partnership Program Funding		\$958,993	\$0	\$958,993

Frederick County Detail for Carry-Over/Forward

Printing - \$3,495 -100% Carry

Supplies - \$1,000 is County, \$ 1,967.00 is Earned Reinvestment

	State	Earned Reinvestment		County
Supplies	\$ 2,035.00	\$	1,967.00	\$ 1,000.00
Printing/Duplication	\$ -	\$	3,495.00	\$ -